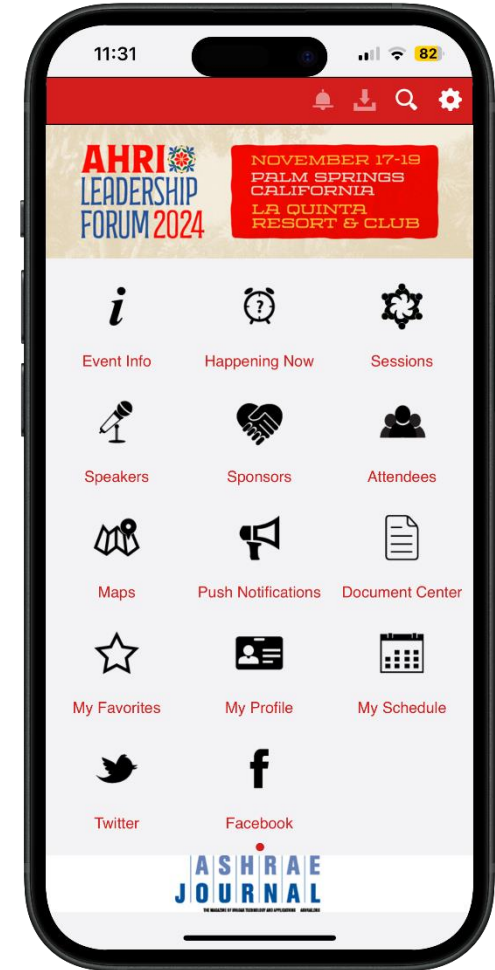




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2024 AHRI Leadership Forum Mobile App Tutorial



Download the AHRI App

Please download our app using the links below.



You can also **search for "AHRI"** in Google Play or the Apple Store to locate the app.

For other users, a web version is available.

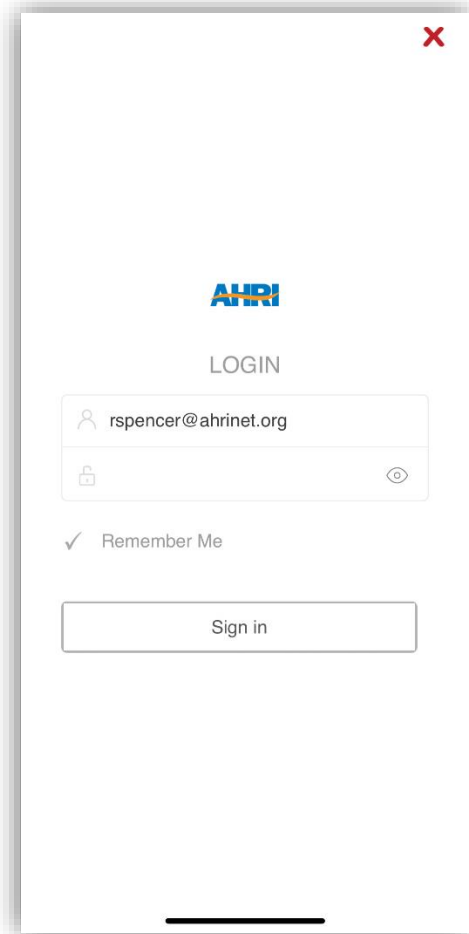


The app is password
protected!

You **must be registered** for the meeting to access the app.

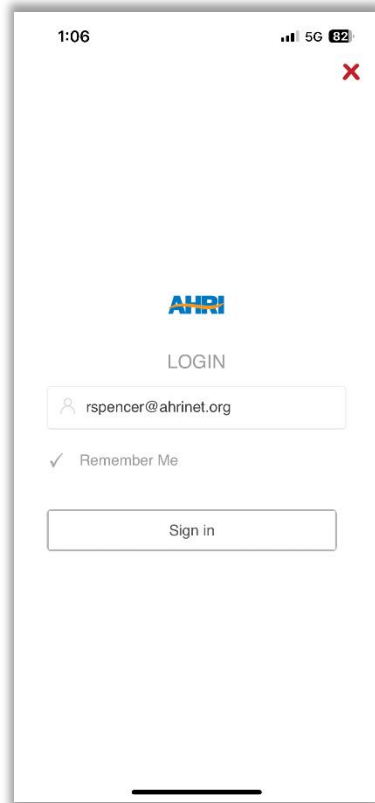
Logging In for the First Time

The first time you log in, you must enter the **email** you used to register for the event. The password is your **last name**.

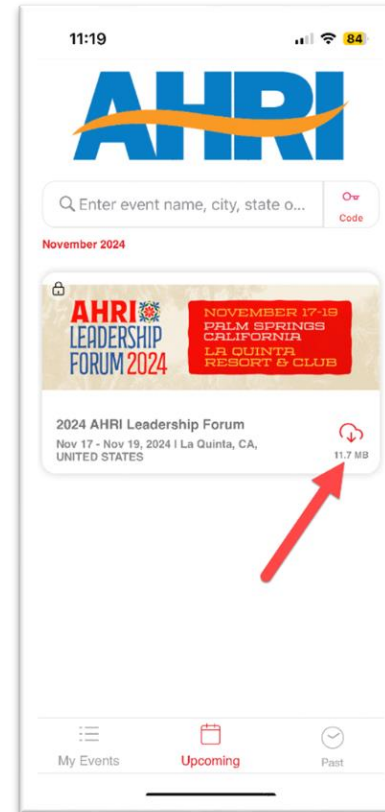


A screenshot of a mobile application login screen. At the top right is a red 'X' icon. The AHRI logo is centered, followed by the word 'LOGIN'. Below this is an email input field containing 'rspencer@ahrinet.org'. Underneath is a password input field with a lock icon on the left and an eye icon on the right. A 'Remember Me' checkbox is checked. At the bottom is a 'Sign in' button.

Accessing the Meeting App



You will be prompted to log in. First-time users, please see the previous slide.

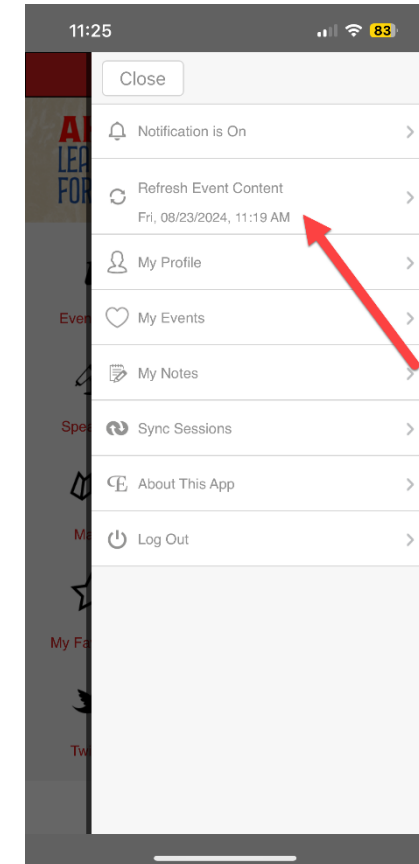
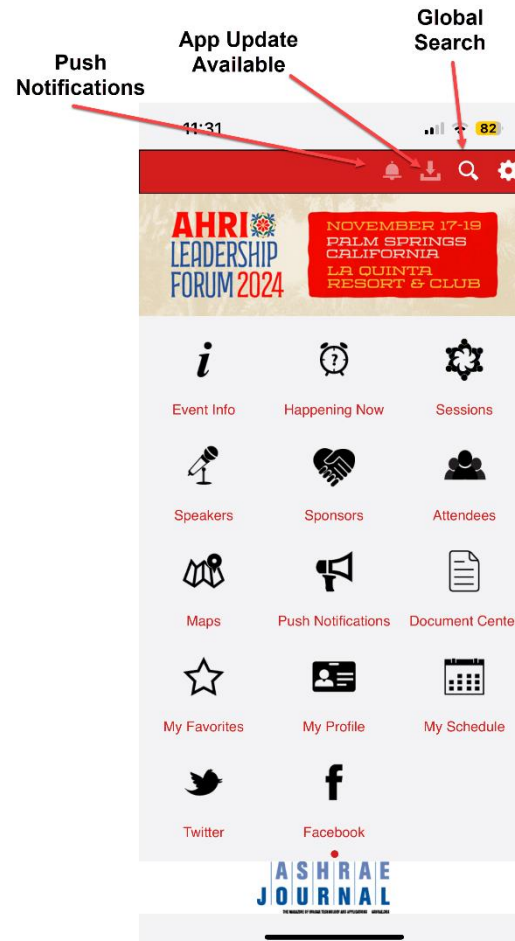
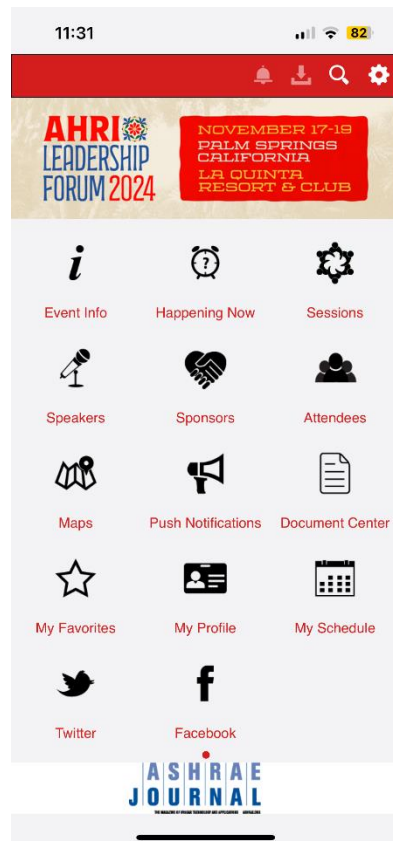


Tap the event to download it (first time).

Home Screen

Notification Center

Red icons indicate new messages or updates. Tap the icon to go to that module.

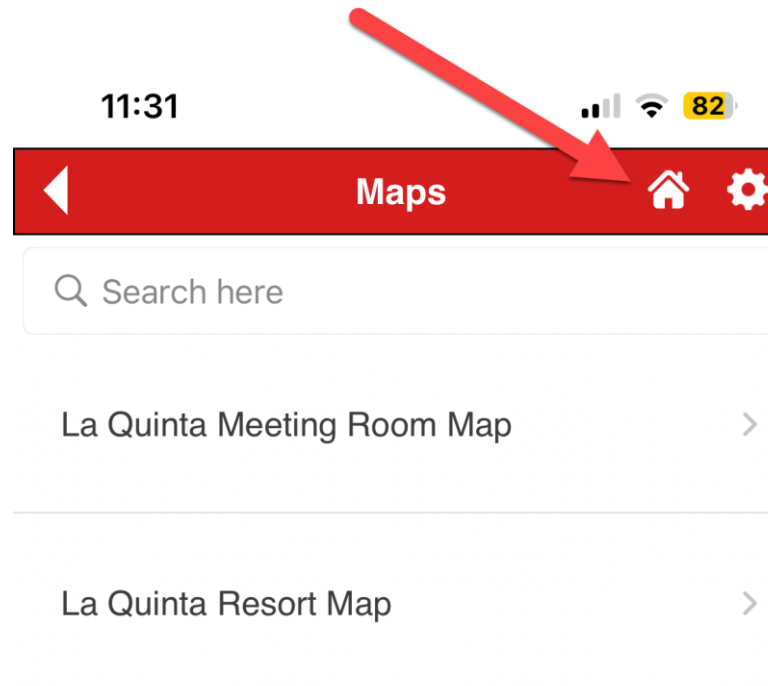


iPhone users swipe right or left to access more modules. Android users scroll up or down.

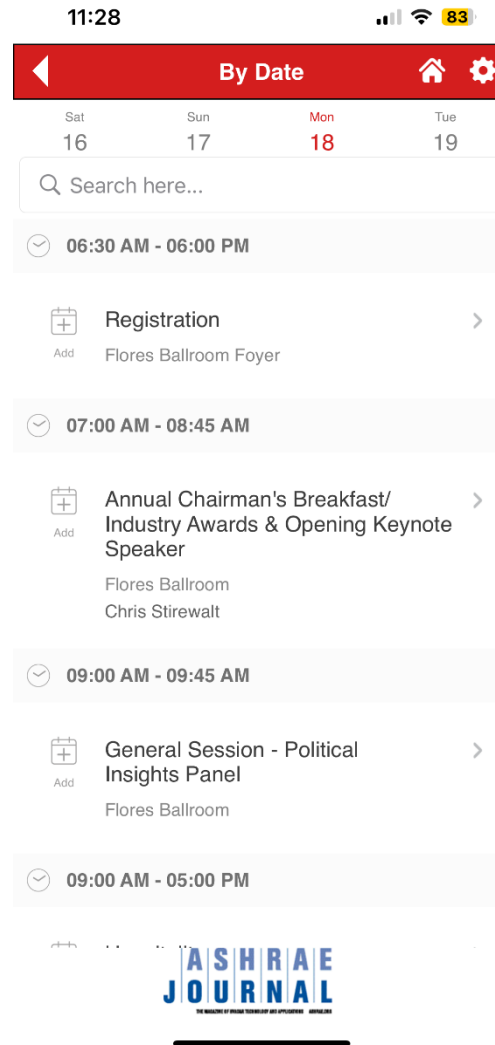
Informational Features

Event Info

Tap to return to the home screen.



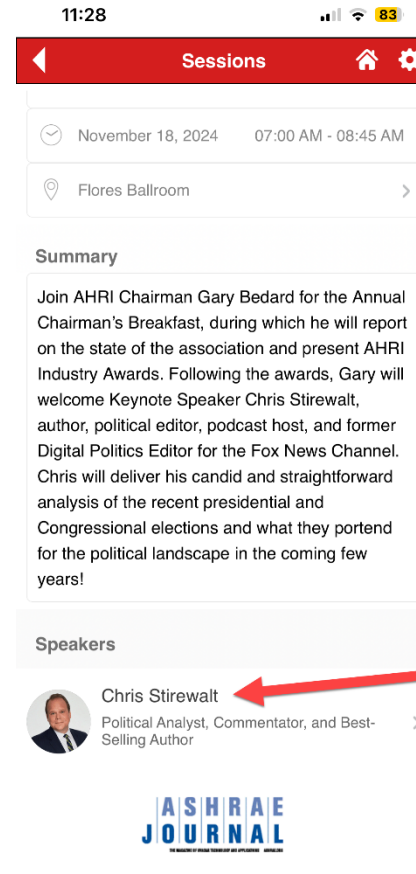
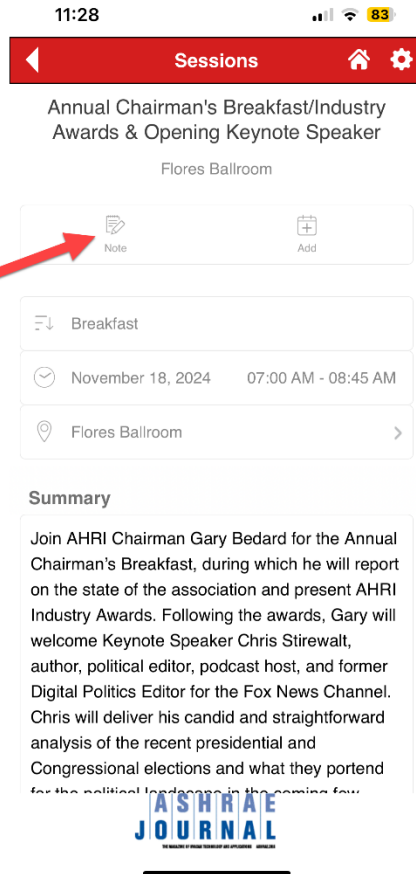
Schedule



View sessions by day
and time.

Sessions

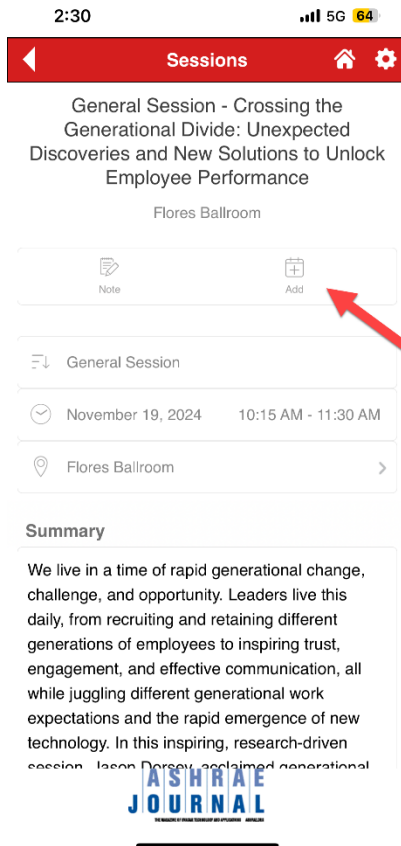
Write notes
about each
session



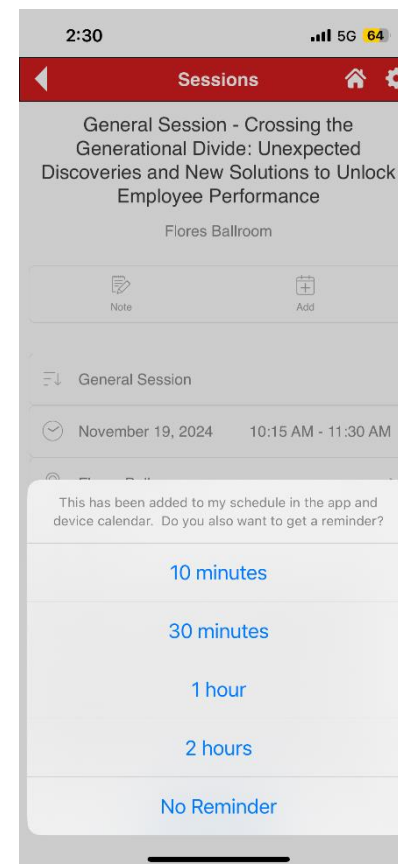
Featured speakers –
tap for bios.

Schedule – Favorite Sessions

Add sessions to create a personalized schedule (see Slide 23). This will also **sync with your phone's calendar**. Please note this is for the **app only** and will not update your meeting registration details.



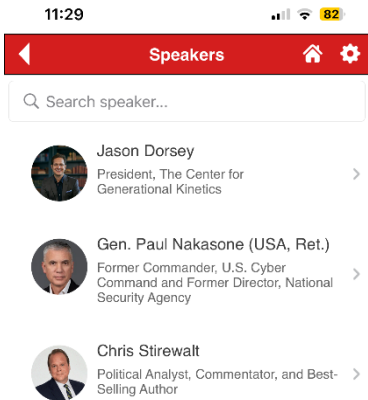
Tap to add a session to your personalized schedule.



You can also schedule a push notification reminder for any favorite session.

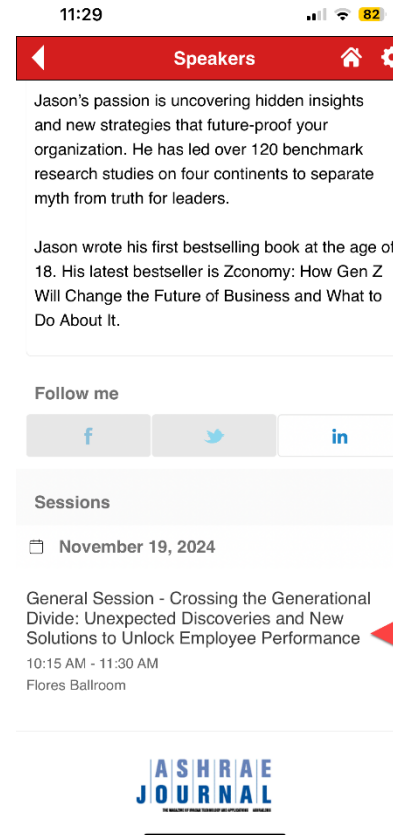
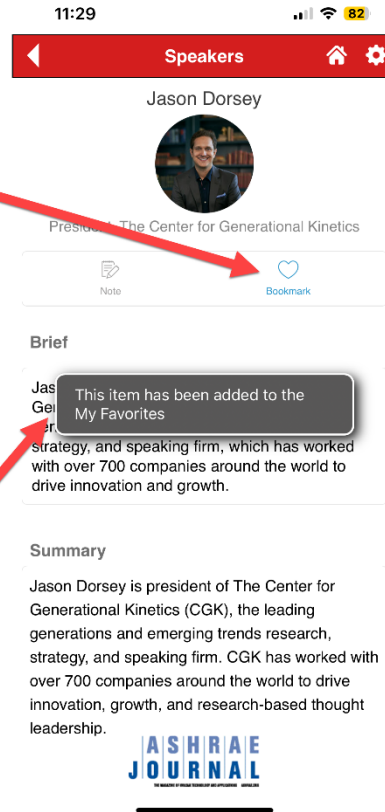
Speakers

Tap a speaker's profile for their bio and related sessions



Tap to add to favorites.

Message will confirm the speaker has been favorited.



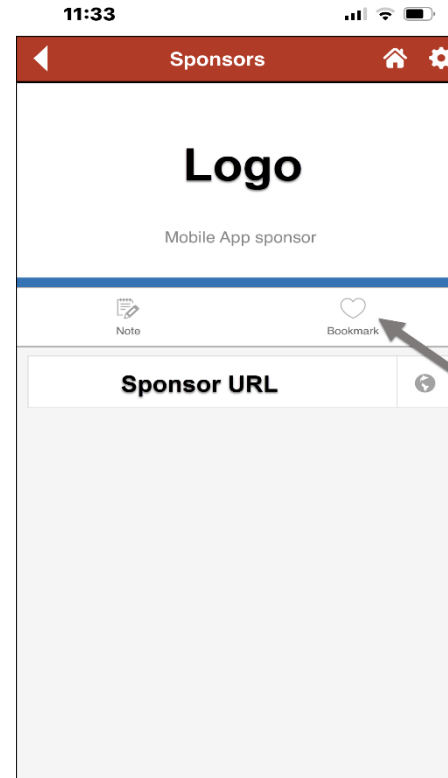
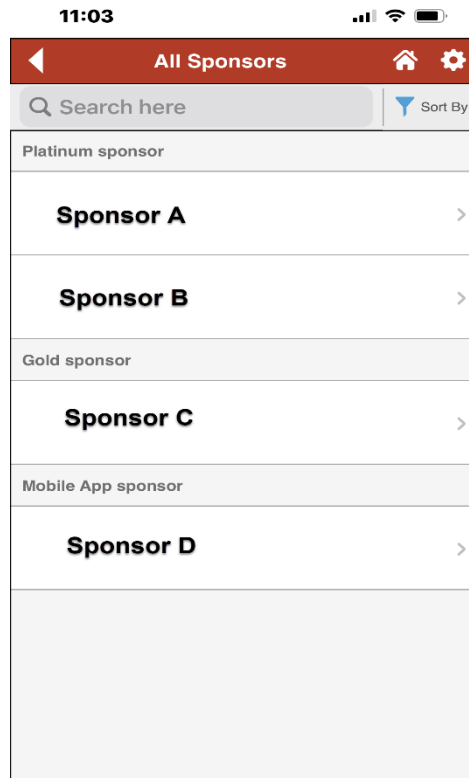
Related sessions – tap for info.



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Sponsors

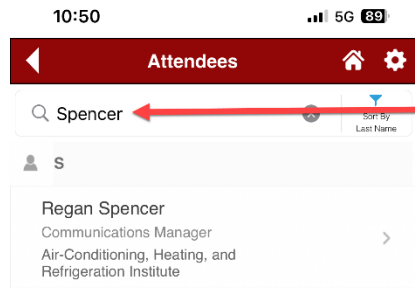
Tap a sponsorship level to view sponsor's website and social media accounts.



Tap to add to favorites.

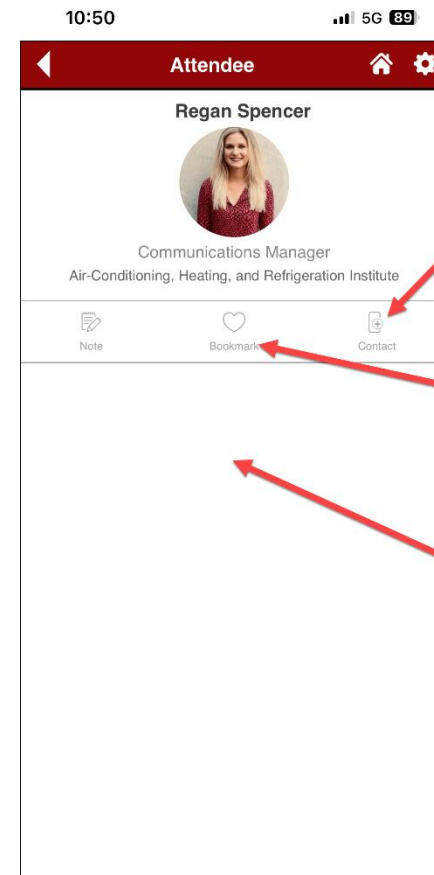
Attendees

Alphabetical list of attendees and spouses. See [Slide 22](#) for how to change or hide your personal info.



Use the search bar to find other attendees by name or company

Click on their profile for more information



Tap to add attendee to your phone's contact list.

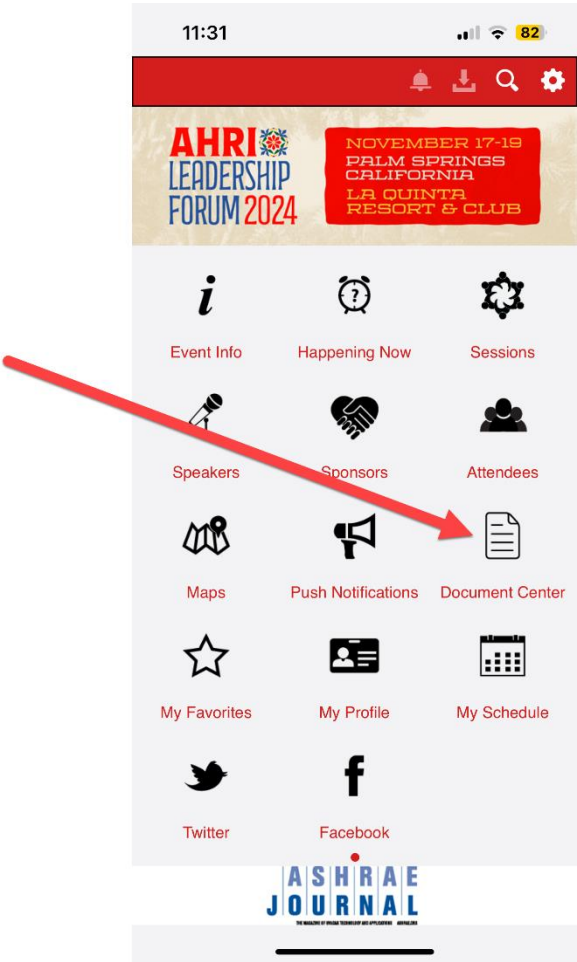
Tap to add to favorites.

Attendee guest listed here, if applicable. Guests will **not** have separate entries in the Attendees module.

Document Center

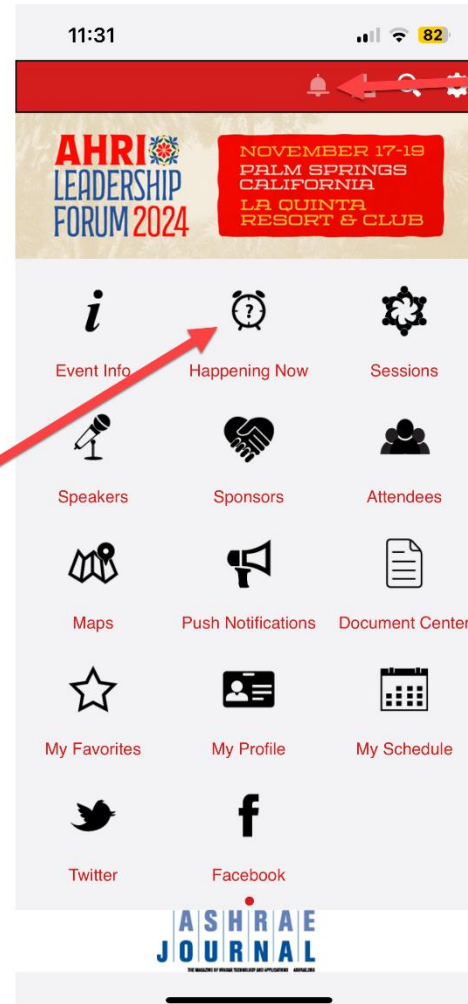
Documents related to the meeting will be available here.

Tap to open your saved documents.



Other Features

See which sessions are occurring in real time.



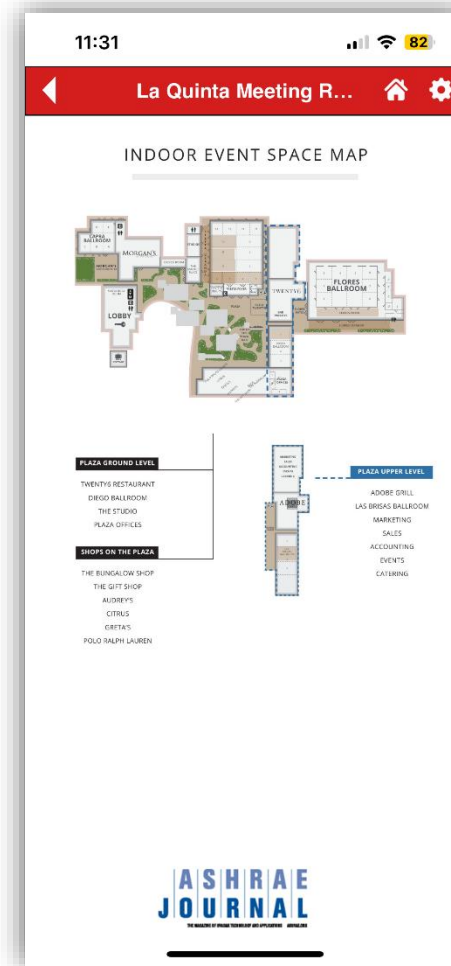
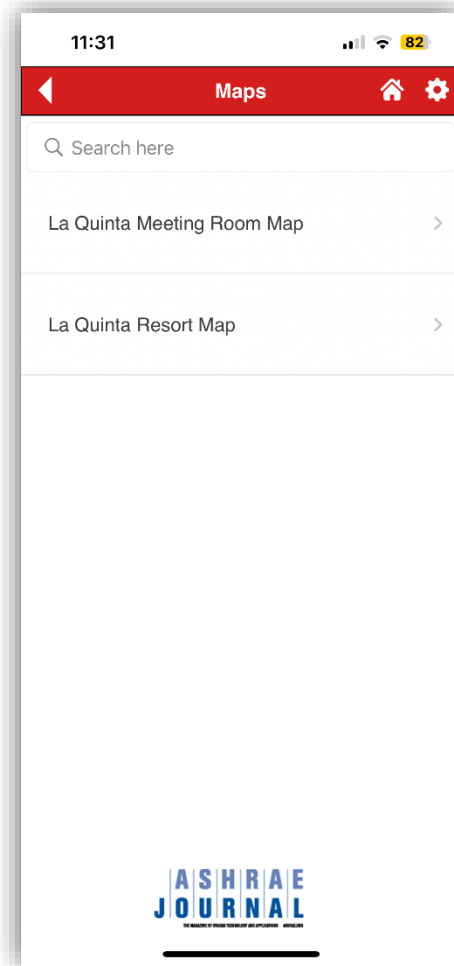
View notifications from AHRI during the event for impromptu changes and other announcements.

Mapping

We have created detailed maps in the app to help you navigate to your various meeting and event locations.

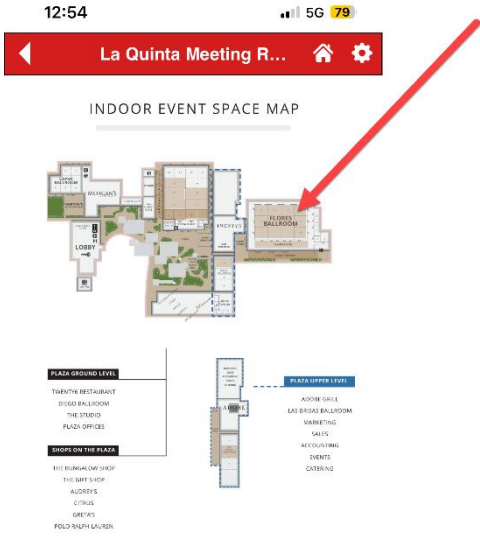
Maps

Detailed maps of all meeting and event locations. **Zoom** in for more detail.

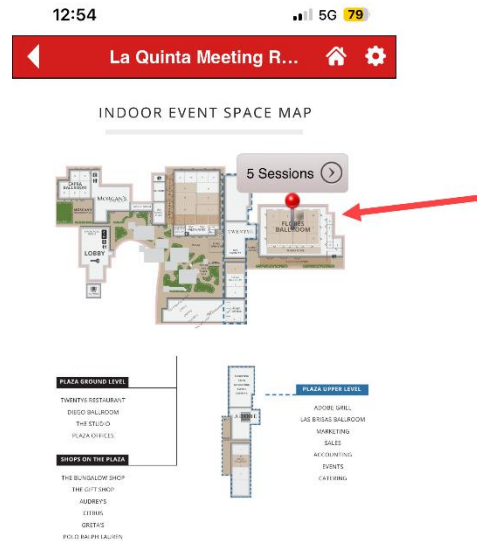


Navigating from the Maps Module

Tap a shaded area...

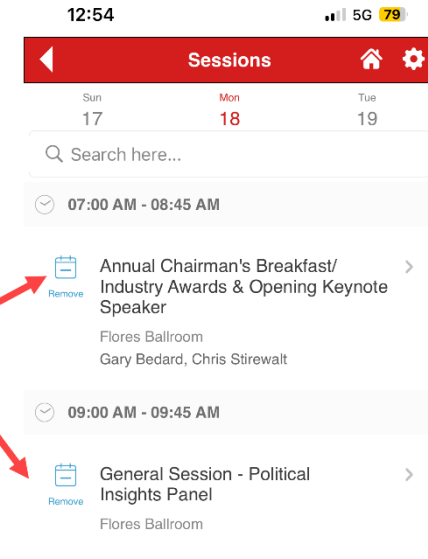


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...and a pin will appear.
Tap to see which sessions take place at that location.

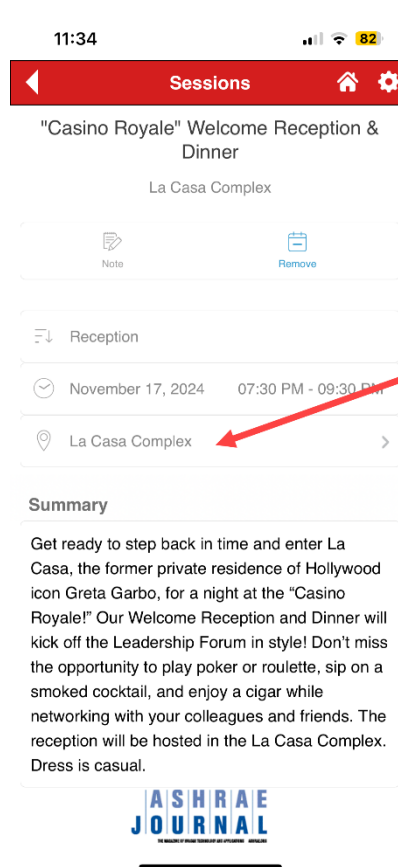


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& REFRIGERATION INSTITUTE

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Navigating from the Sessions Module



Each session has a location. Tap it to be directed to a map with a pin.

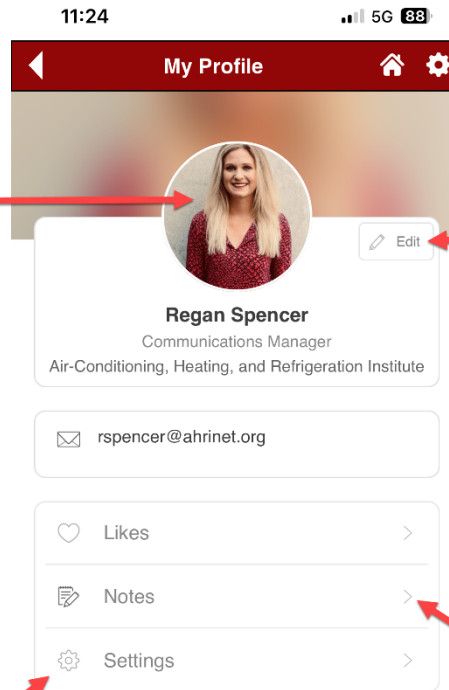


Personalized Features

My Profile

Control your personal info within the app displayed under the **Attendees** module.

Add a profile picture.



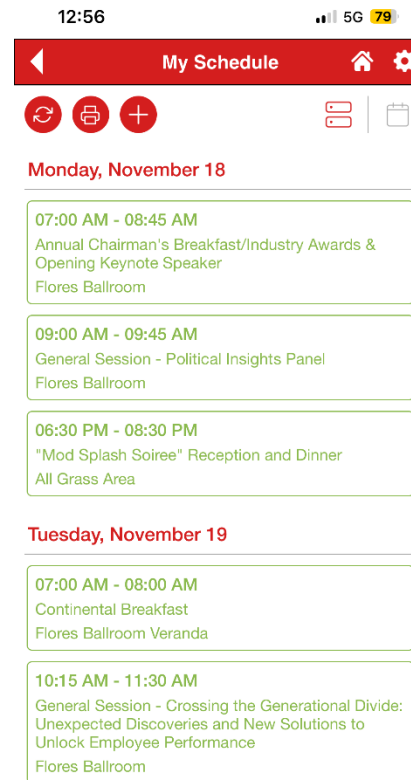
Change your information. Please note this is for the **app only** and does not connect to AHRI's database.

Easy access to your personal activity.

Update the information you're sharing with other attendees (phone number, email, company, etc.)

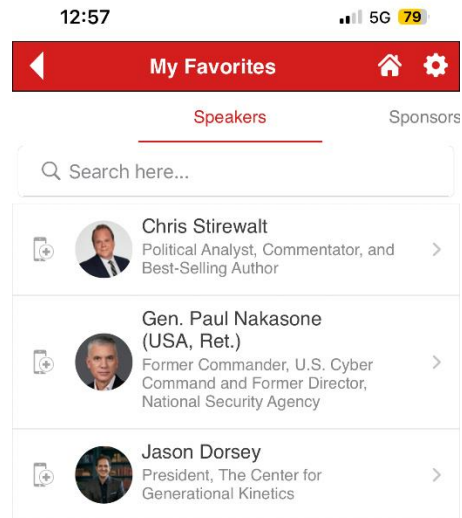
My Schedule

All favorited sessions will appear here to create a personalized schedule. This will also **sync with your phone's calendar**. Please note this is for the **app only** and will not update your meeting registration details.



My Favorites

All favorited items and notes will appear here.



Scroll to view favorite speakers, sponsors, attendees, and notes.



Questions?

Contact Regan Spencer at rspencer@ahrinet.org or
(703) 600-0380



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/AHRICcommunications



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