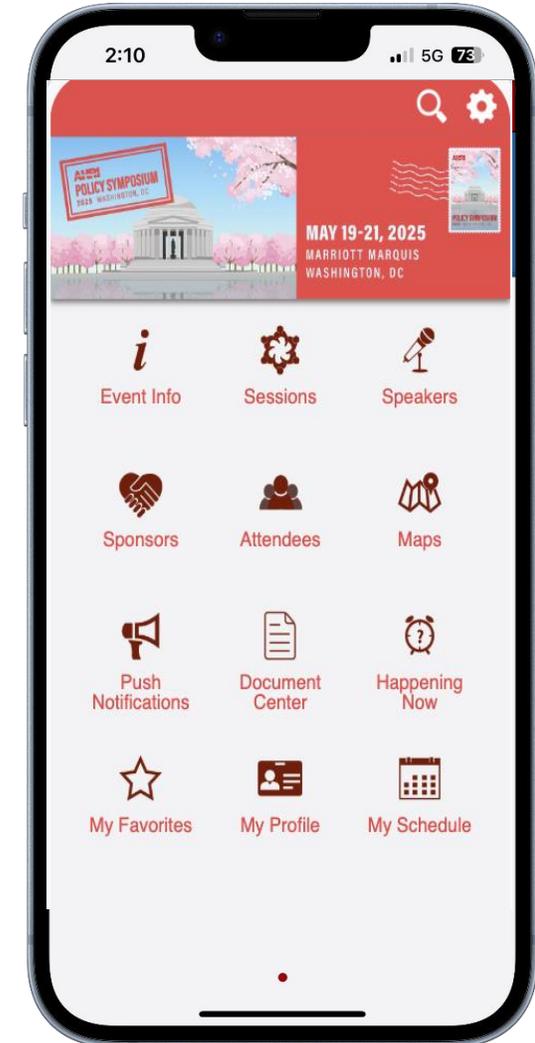




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2025 Policy Symposium Mobile App Tutorial



Download the AHRI App

Please download our app using the links below.



You can also **search for "AHRI"** in Google Play or the Apple Store to locate the app.

For other users, a web version is available.



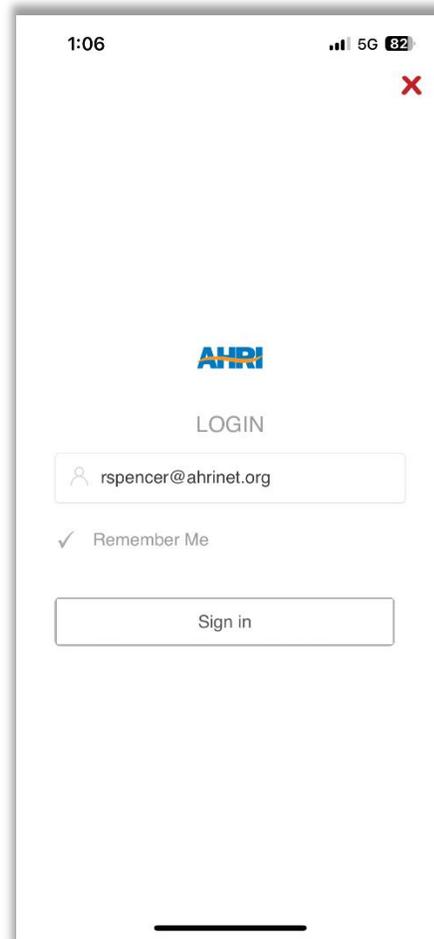
we make life better®

The app is password
protected!

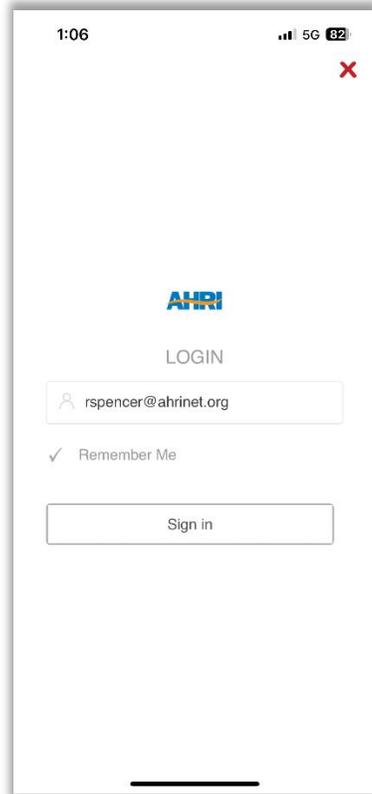
You **must be registered** for the meeting to access the app.

Logging In for the First Time

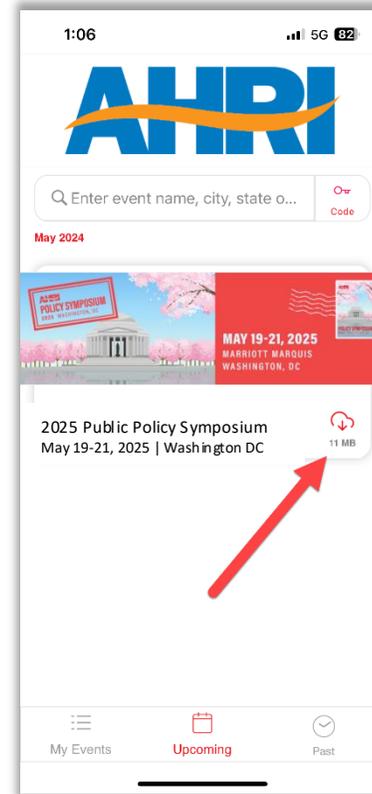
The first time you log in, you must enter the **email** you used to register for the event.

A screenshot of a mobile application's login screen. At the top, the status bar shows the time 1:06, 5G signal strength, and a battery icon at 82%. A red 'X' icon is in the top right corner. The AHRI logo is centered, followed by the word 'LOGIN'. Below that is a text input field containing the email address 'rspencer@ahrinet.org'. Underneath the input field is a checked checkbox labeled 'Remember Me'. At the bottom is a 'Sign in' button.

Accessing the Meeting App



You will be prompted to log in. First-time users, please see the previous slide.

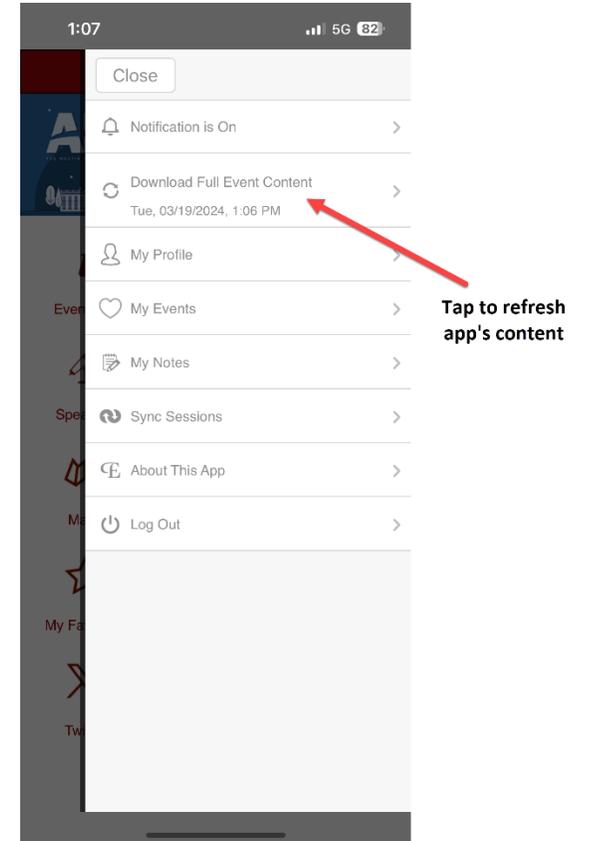
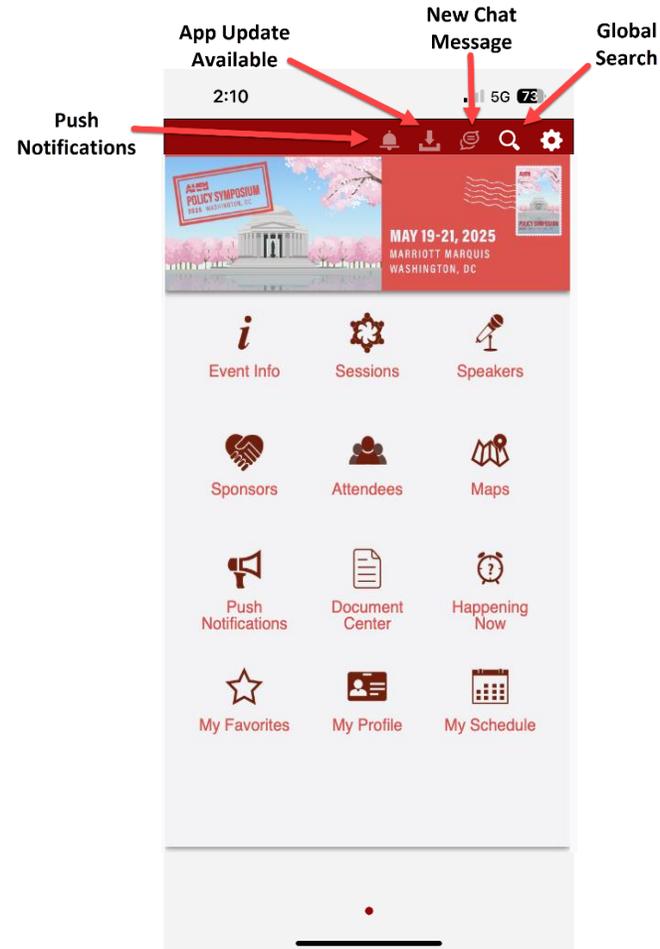
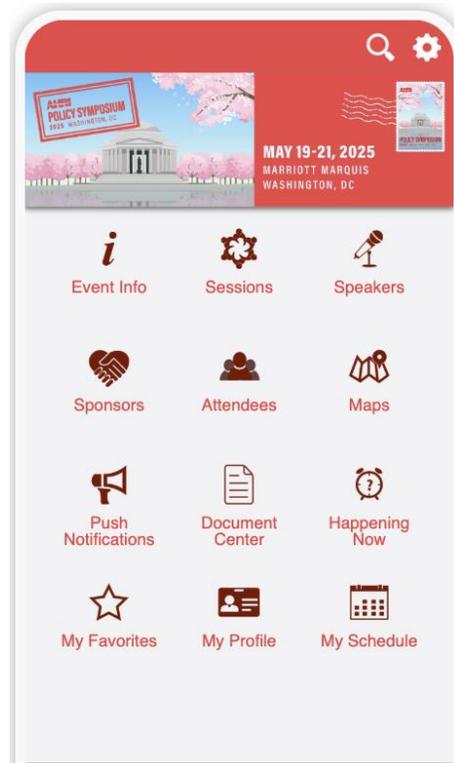


Tap the event to download it (first time).

Home Screen

Notification Center

Red icons indicate new messages or updates. Tap the icon to go to that module.



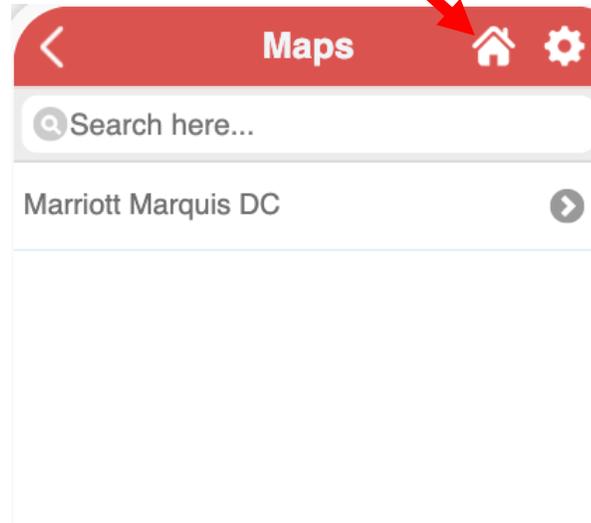
Tap to refresh app's content

iPhone users swipe right or left to access more modules. Android users scroll up or down.

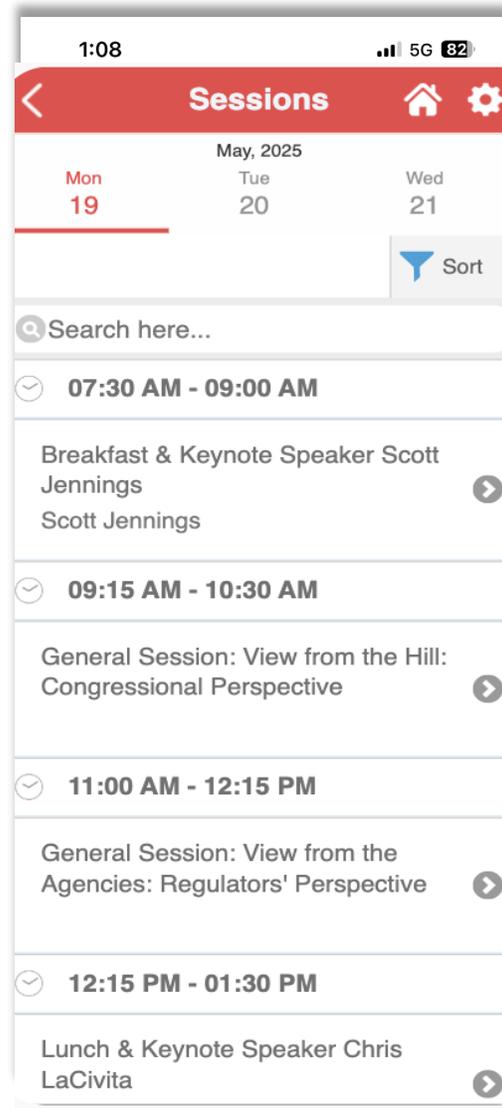
Informational Features

Event Info

Tap to return to the home screen.



Schedule



View sessions by day and time.

Sessions

Write notes
about each
session

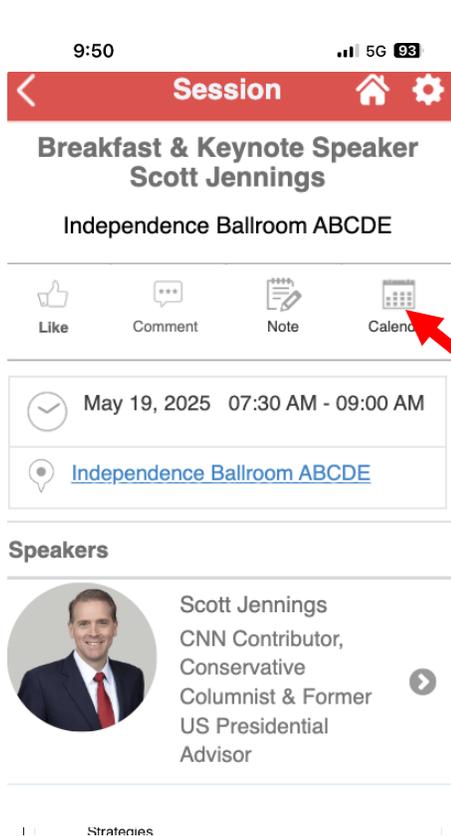
The screenshot shows a mobile app interface for a session. At the top, a red header bar contains a back arrow, the word "Session", a home icon, and a settings gear. Below the header, the session title "Breakfast & Keynote Speaker Scott Jennings" is displayed in bold, followed by the location "Independence Ballroom ABCDE". A horizontal bar contains four icons: a thumbs up for "Like", a speech bubble for "Comment", a notepad for "Note", and a calendar for "Calendar". Below this bar, a date and time box shows "May 19, 2025 07:30 AM - 09:00 AM" with a checkmark icon. A location pin icon is followed by a blue link "Independence Ballroom ABCDE". A section titled "Speakers" features a circular profile picture of Scott Jennings, his name, and his title: "CNN Contributor, Conservative Columnist & Former US Presidential Advisor". A right-pointing arrow is next to the title.

The screenshot shows a mobile app interface for a speaker profile. At the top, a red header bar contains a back arrow, the word "Speakers", a home icon, and a settings gear. Below the header, the speaker's name "Scott Jennings" is displayed, followed by a circular profile picture. A horizontal bar contains two icons: a notepad for "Notes" and a heart for "Favorites". Below this bar, a section titled "Summary" contains a paragraph of text: "Scott Jennings is a prominent conservative political commentator on CNN, known for his sharp insights and thought-provoking analysis. Dubbed 'The Black Sheep of CNN' by the Daily Mail and 'Lonely Scott' by Bill Maher for his engaging nightly debates, Jennings has become a fixture of CNN's election and major event coverage. As the network's senior conservative commentator, Scott brings a unique perspective, blending humor and candor grounded in his rural American roots, to deliver compelling arguments and lively discussions on the news of the day."

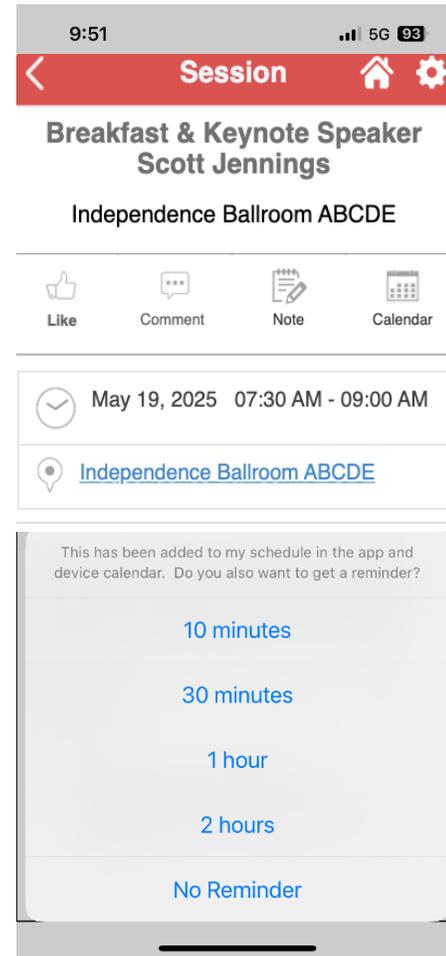
Featured speakers –
tap for bios.

Schedule – Favorite Sessions

Add sessions to create a personalized schedule (see Slide 23). This will also **sync with your phone's calendar**. Please note this is for the **app only** and will not update your meeting registration details.



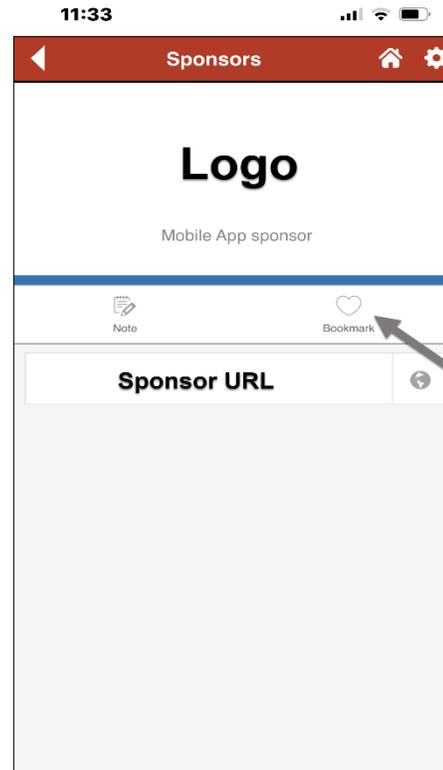
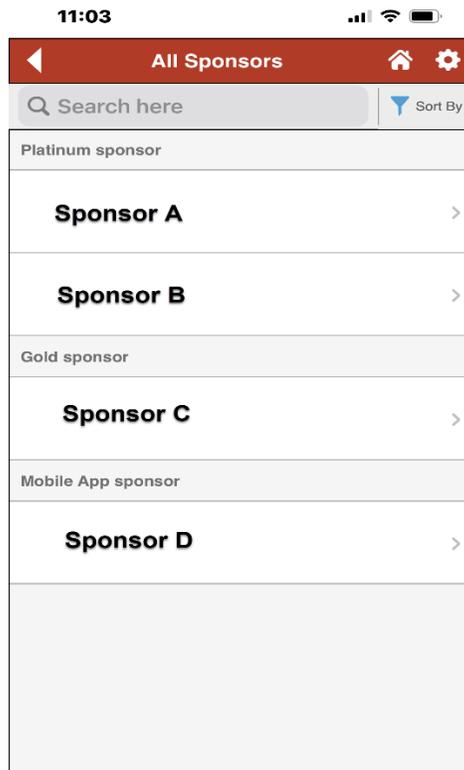
Tap to add a session to your personalized schedule.



You can also schedule a push notification reminder for any favorite session.

Sponsors

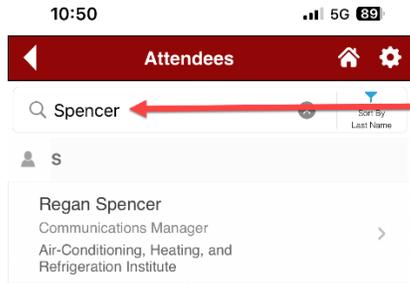
Tap a sponsorship level to view sponsor's website and social media accounts.



Tap to add to favorites.

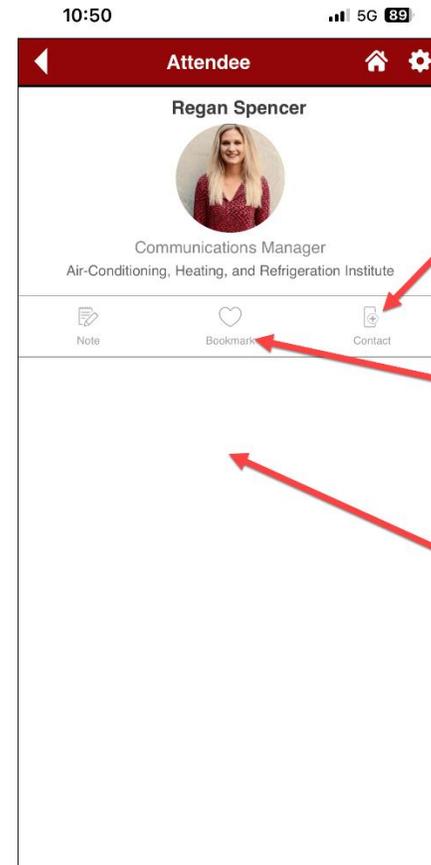
Attendees

Alphabetical list of attendees and spouses. See [Slide 22](#) for how to change or hide your personal info.



Use the search bar to find other attendees by name or company

Click on their profile for more information



Tap to add attendee to your phone's contact list.

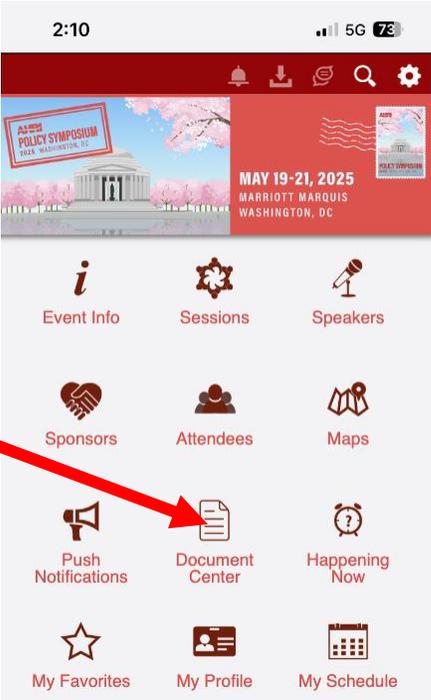
Tap to add to favorites.

Attendee guest listed here, if applicable. Guests will **not** have separate entries in the Attendees module.

Document Center

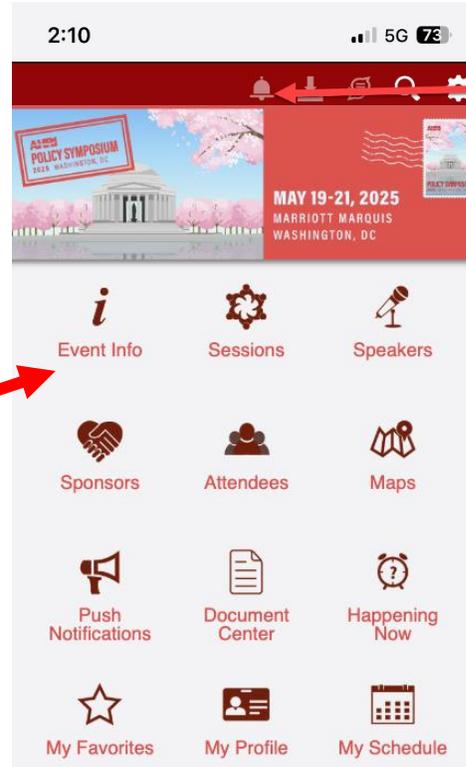
Documents related to the meeting will be available here.

Tap to open your saved documents.



Other Features

See which sessions are occurring in real time.



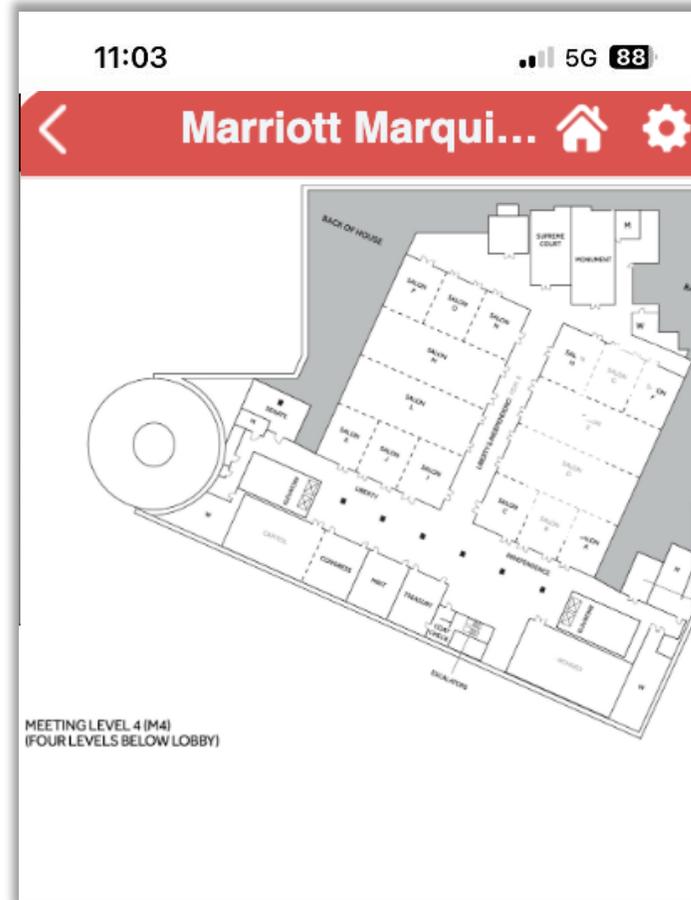
View notifications from AHRI during the event for impromptu changes and other announcements.

Mapping

We have created detailed maps in the app to help you navigate to your various meeting and event locations.

Maps

Detailed maps of all meeting and event locations. **Zoom** in for more detail.

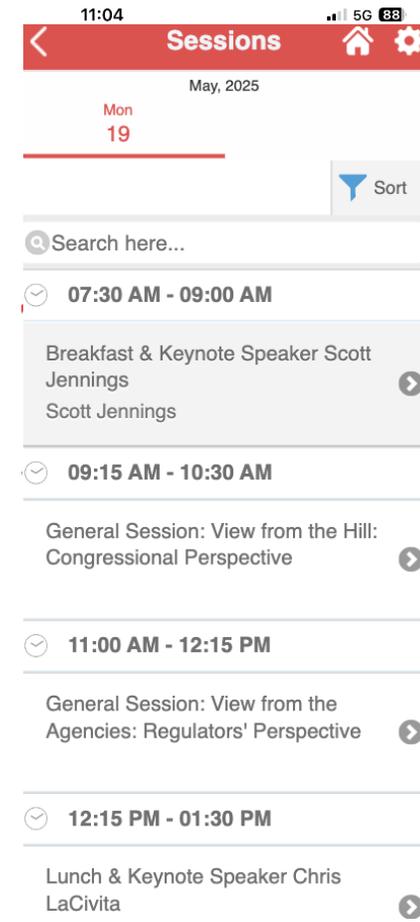


Navigating from the Maps Module

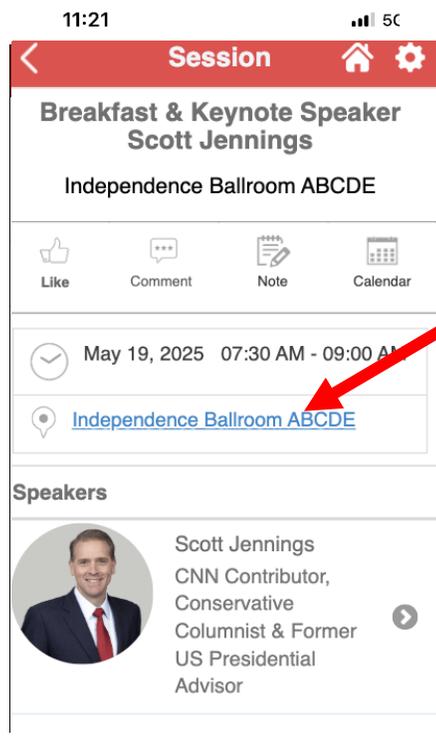
Tap a shaded area...



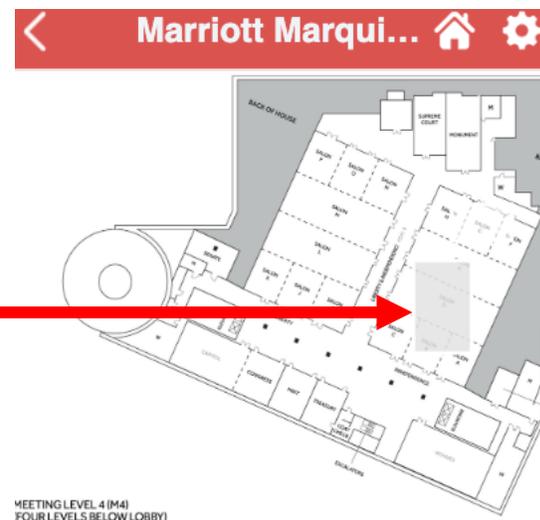
to see which sessions take place at that location.



Navigating from the Sessions Module



Each session has a location. Tap it to be directed to the location on the map.

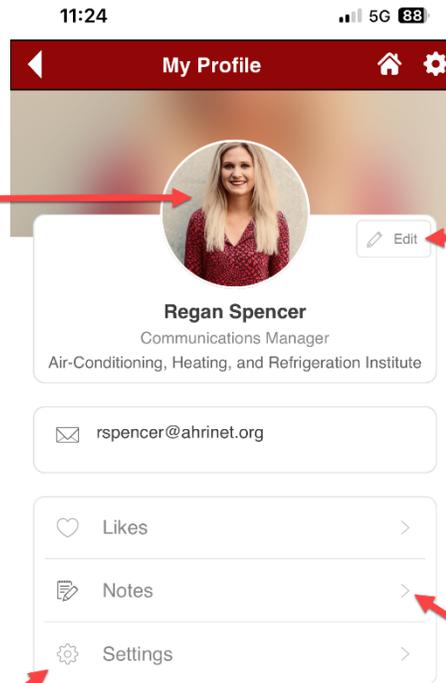


Personalized Features

My Profile

Control your personal info within the app displayed under the **Attendees** module.

Add a profile picture.



Change your information. Please note this is for the **app only** and does not connect to AHRI's database.

Easy access to your personal activity.

Update the information you're sharing with other attendees (phone number, email, company, etc.)

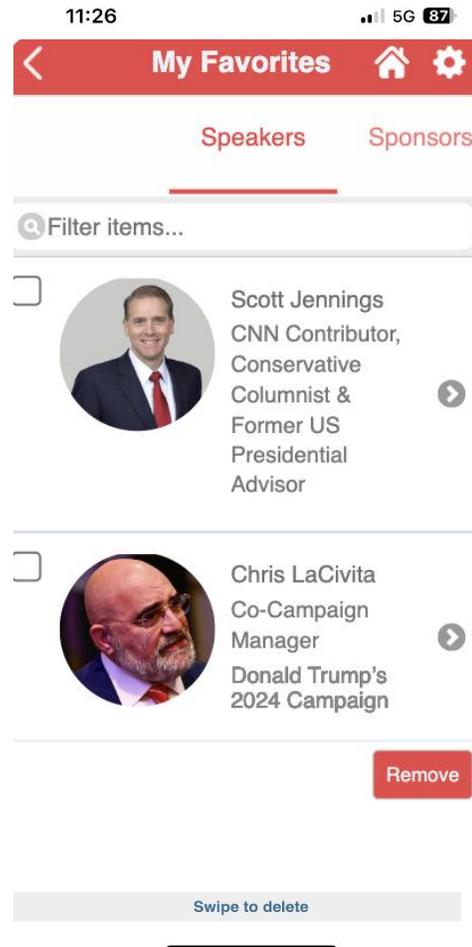
My Schedule

All favorited sessions will appear here to create a personalized schedule. This will also **sync with your phone's calendar**. Please note this is for the **app only** and will not update your meeting registration details.



My Favorites

All favorited items and notes will appear here.



Scroll to view favorite speakers, sponsors, attendees, and notes.

Questions?

Contact Adanna LeGendre at
alegendre@ahrinet.org



/AHRcommunications



/the-air-conditioning-heating-
and-refrigeration-institute



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